



# Hess Remote Access Reference Card – Windows Users

## Hess Remote Access Allows You to Work Securely From Anywhere

### Overview

Hess Global Information Technologies is making it easier for employees to connect to the Hess applications and services they need, no matter where in the world they are working. Connect securely from home, from your hotel room or your favorite wireless-outfitted coffee shop by signing on to <http://remoteaccess.hess.com>



### 1. How Does <http://remoteaccess.hess.com> Work?

**Microsoft Internet Explorer** web browser will work, as long as you do not connect from a Hess office. Your [remoteaccess.hess.com](http://remoteaccess.hess.com) connection will bring you to a map of the world. Click the gold circle closest to the location you are currently at. Then, after signing in with your personal Hess username and password, you will arrive at a Hess landing page where you will find shortcuts to the most popular Hess applications and services.

### 2. How Will I Know I am Connected to the Hess Corporate Network?

When your session begins and you connected, an icon showing a yellow padlock will appear in the Windows Taskbar.

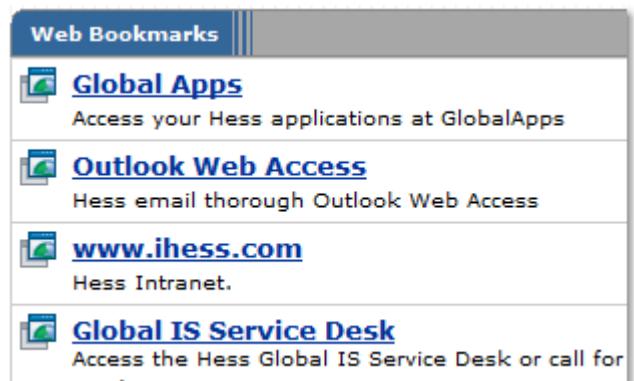


### 3. How Much Access Will I Have to Hess applications and services?

You will find shortcuts to

- Global Apps – Where you will find your Hess applications
- Outlook Web Access – Access to your Outlook e-mail
- Hess Connect– the Hess Intranet
- Hess Global IT Service Desk
- e-forms

Once you have connected to the Hess network you have access to all Hess Intranet sites, including iHess.com and Hess Connect, as well as your personal Outlook e-mail application.



### Hess Remote Access Support

#### Connecting with myIT

The IT Help Desk is available 24 hours a day

Global: 1 713•496•8100

USA: 1 844•HESSHLP (4377457)

Malaysia: 1 800•817•588



Phone: x8100 Online: [myit.hess.com](http://myit.hess.com)