



Dear Supplier,

We are excited to share with you that we now have two webinar training options for you; a live, interactive webinar session that occurs twice a month on Wednesdays or you can view the pre-recorded video that is accessible through our Hess Supplier Network site on the [Updates](#) tab. In preparation for the webinar or video, you may review our training documents found on our Hess Supplier Network website: <http://suppliers.hess.com/current-suppliers/ecommerce>

Training is mandatory to ensure your company can successfully submit your invoices to Hess via the OI Module in Open Invoice. You are only required to attend one session. If you are attending a live webinar, please review the training schedule below and choose a day and time that accommodates your schedule best. There is an accompanying link to each scheduled day that will allow you to access that session.

Wednesday, October 4, 2017, 10:00 am to 11:00 am CST

→ [Join Skype Meeting](#) Trouble Joining? [Try Skype Web App](#)

Join by phone: [1-888-552-4602](tel:1-888-552-4602) (United States) [Find a local number](#)

Conference ID: 8714716

Wednesday, October 18, 2017, 3:00 pm to 4:00 pm CST

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Join by phone: [1-888-552-4602](tel:1-888-552-4602) (United States) [Find a local number](#)

Conference ID: 1479261

Wednesday, November 15, 2017, 10:00 am to 11:00 am CST

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Join by phone: [1-888-552-4602](tel:1-888-552-4602) (United States) [Find a local number](#)

Conference ID: 1345605

Wednesday, November 29, 2017, 10:00 am to 11:00 am CST

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Join by phone: [1-888-552-4602](tel:1-888-552-4602) (United States) [Find a local number](#)

Conference ID: 5758150

Wednesday, December 6, 2017, 3:00 pm to 4:00 pm CST

→ [Join Skype Meeting](#) Trouble Joining? [Try Skype Web App](#)

Join by phone: [1-888-552-4602](tel:1-888-552-4602) (United States) [Find a local number](#)

Conference ID: 3932472

Wednesday, December 13, 2017, 3:00 pm to 4:00 pm CST

→ [Join Skype Meeting](#) Trouble Joining? [Try Skype Web App](#)

Join by phone: [1-888-552-4602](tel:1-888-552-4602) (United States) [Find a local number](#)

Conference ID: 4603472

Thank you in advance for your participation. We look forward to working with you to create a more efficient and effective invoicing process.

Hess Global Supply Chain | eCommerce Support

eCommerce team email: eCommerceProject@Hess.com

Visit the Hess Supplier Network site!

www.suppliers.hess.com

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